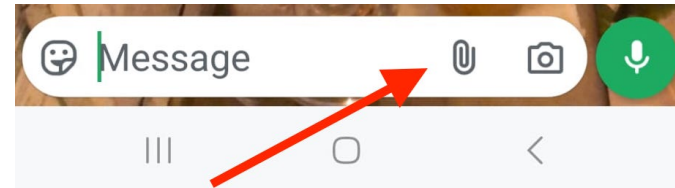


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How to Create a Voting Poll on a WhatsApp Group

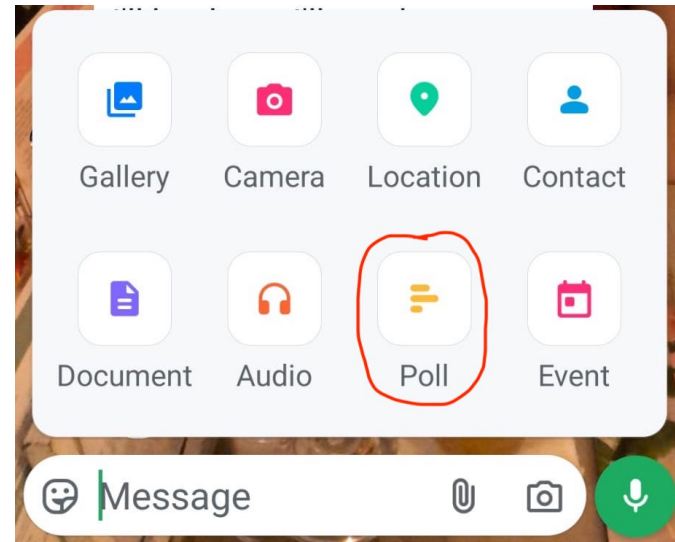
Start with your WhatsApp group open.

- 1 Tap on the **paperclip** icon (found at the bottom of the screen)



- 2 Tapping the **paperclip** should drop down the following menu:

Tap on **Poll**



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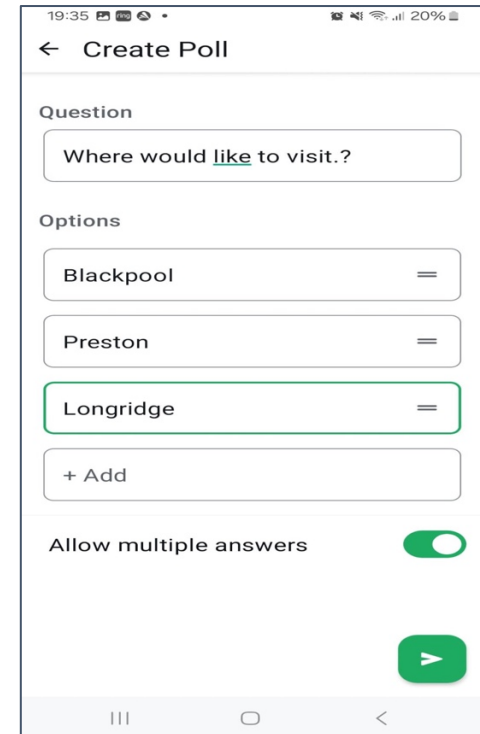
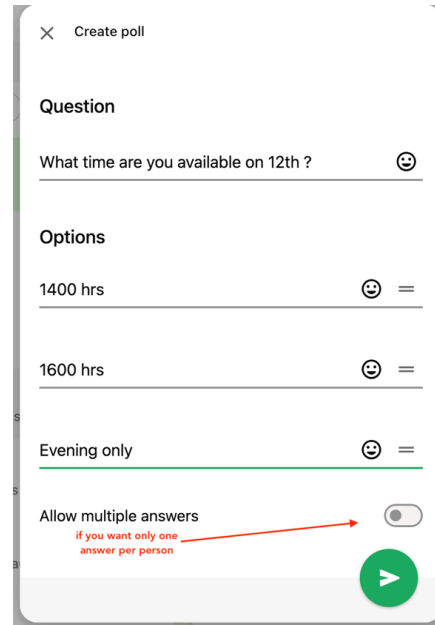
3 The resulting screen provides an open space for your adding your **Question** and a variety of **Options** as per the example here.

Note:

If each individual member is to answer **only once** then the **Allow multiple answers** radio button remains on the left (greyed out indicating inactivate/off).

If you wish to allow individual people to give **more than one answer** then the radio button should be dragged to the right until green (active/on)

Tap the green arrow **to complete** and see the resulting Poll



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4 In the example opposite everyone in your group is invited to now **vote**

On the right side is 0 indicating how many people have voted for each option. At present no-one has yet voted.

As the voting progresses everyone can tap and use **View votes** to see the names and numbers of those who voted on each option.

Example on the right is a different poll showing the opened **View Notes** - Rob voted for 1400 hrs at 19:42, and Hazel voted for Evening only.

